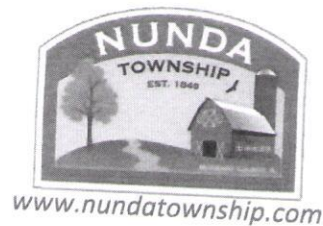


**Lee Jennings - Supervisor**

3510 Bay Road  
Crystal Lake, IL 60012  
Telephone: 815-459-4011 Fax: 815-459-4023  
email: [super@nundatownship.com](mailto:super@nundatownship.com)



RE: Regular meeting of the Nunda Township Board of Trustees  
WHERE: Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, IL  
DATE: Thursday, March 8, 2018 at 7:00 p.m.

***A G E N D A***

1. The meeting is called to order
2. Pledge of Allegiance
3. Roll Call
4. Public comments (related to Agenda items only) 3 Minute Limit
5. Review and approval of the minutes of the regular board meeting dated Thursday, February 8, 2018
6. Township Warrants for approval for payment for March 8, 2018
7. Road District Warrants for approval for payment for March 8, 2018
8. Presentation from Rudy Horist, McHenry Township Fire Protection District, regarding warning siren
9. Set Budget Workshop Date
10. Approval of the April 10, 2018 Nunda Annual Town Meeting Agenda & Notice
11. Ordinance #03-08-18-01 abating a portion of the annual town fund tax heretofore levied for the fiscal year beginning April 1, 2018 and ending March 31, 2019 upon all taxable property in Nunda Township.
12. Reports by the Supervisor, Town Clerk, Highway Commissioner, Assessor, Trustees and Cemetery Board Members
13. New Business from Board
14. Old Business from Board
15. Public Comments - 3 Minute Limit
16. Document Signing
17. Adjournment

MEETING MINUTES – BOARD OF TRUSTEES

NUNDA TOWNSHIP

DRAFT

STATE OF ILLINOIS }  
McHenry County } SS.  
Township of Nunda }

**The Board of Trustees** met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on Thursday February 8, 2018 at 7:00 p.m.

**Meeting called to order** at 7:01 p.m.

Township Clerk Smith recorded the following official business

**The Pledge of Allegiance** was recited at 7:01 p.m.

**Roll call answered by:** Trustee: Rob Parrish, Trustee: Justin Franzke, Trustee: Tim Parrish, Supervisor: Lee Jennings - Absent: Trustee Karen Tynis. Also present: Road Commissioner Mike Lesperance, Assessor Mark Dzemske and residents.

**Public Comments:**

**Assessor Mark Dzemske** requested clarification regarding funds used for General Assistance Administration on the Township budget.

**Motion to review and approval of minutes of regular board meeting dated Thursday, January 11, 2018:** Made by: Tim Parrish; Seconded by: Justin Franzke. Voice Vote: All Ayes. Motion Carries.

**Motion to Approve for Payment Township Warrants for February 8, 2018** in the amount of \$22,748.32. Made by: Tim Parrish; Second by: Justin Franzke. Discussion followed. Roll Call: Justin Franzke (Yes), Rob Parrish (Yes), Tim Parrish (Yes), Lee Jennings (Yes). Motion carries.

**Motion to Approve for Payment Road District Warrants for February 8, 2018** in the amount of: \$110,874.64. Made by: Justin Franzke; Seconded by: Tim Parrish. Discussion followed. Roll Call: Tim Parrish (Yes), Justin Franzke (Yes), Rob Parrish (Yes), Lee Jennings (Yes). Motion carries.

Trustee Tim Parrish inquired about purpose of use for a portion of road purchased by the Road District in Portens Subdivision.

Road Commissioner Mike Lesperance explained portions of township roads run through or adjacent to lots in Portens Subdivision and Riverdale Subdivision the lots were purchased by the township to maintain roads and culverts and improve drainage.

**Discussion on Assessors proposed feasibility report** – Board of Trustees decided to pass on the agenda item #8 until the March meeting so all Trustees would be present for discussion.

**Reports by Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees:**

**Supervisor** – Explained the video streaming for Township meetings malfunctioned for the first meeting, this has been corrected, the camera and video streamlining is now working. Also stated he and Trustee Rob Parrish attended the recent County Board meeting for the residents of Walkup Woods Subdivision.

**Township Clerk** – None

**Trustee Rob Parrish** - Explained he attended the last County Board meeting on behalf of the residents of Walkup Woods Subdivision inquiry on Group Homes in their community and stated the county is being proactive on the residents' concerns and added the County staff was outstanding with responding to the residents in Walkup Woods Subdivision.

**Road Commissioner Mike Lesperance** - Explained they are working on equipment and getting ready for the summer season and preparing for the heavy forecasted snow fall. The Road District is also busy working on upgrades to the facilities. The Road Commissioner stated he is looking into a Grant program with ComEd identified and suggested by Trustee Justin Franzke which may be a possible savings for the Township.

**Trustee Justin Franzke** – Inquired about the Assessors process of assessing properties in the Township.

**Assessor Mark Dzemske** – Stated he is reviewing and maybe adjusting a couple of line items on his budget.

**Trustee Tim Parrish** – Expressed his respect to our friends in Walkup Woods Subdivision stating it was impressive how they came together and worked together regarding concerns with Group Homes in their community.

**Cemetery Board Member Bill Boltz** - Explained that the Cemetery Board had their first meeting this year and they are working on projects, signage and reviewing columbarium's.

**New Business:** None

**Old Business:** - Assessor Mark Dzemske presented the board with a floor plan to accompany his proposed feasibility report for review.



**Public Comments:**

Mike Shorten 455 Mira St., Crystal Lake - Thanked the board for getting the camera up and running and suggested moving records within the township offices and setting a record retention policy and adding the clerk as an additional FOIA Officer in the Township.

Clerk Smith explained record retention within the township including the verification of such with the Township Officials of Illinois as well as the Township Attorney and added that suggestions are always welcomed. Clerk Smith also explained the Township currently has three FOIA officers which consists of one in each office and added the Clerk is always available to assist and obtain any documents needed to assist FOIA officers in fulfilling the requests.

Trustee Rob Parrish requested notification via Email from the Supervisors office of all FOIA requests to be sent to Trustees so they are aware of document copies exiting the township with their names on it.

**Document Signing by Officers and Trustees took place**

**Motion to Adjourn** made by: Justin Franzke; Seconded by: Tim Parrish. Voice Vote: All Ayes. Motion carries.

**Adjourned at:** 7:43 p.m.

(A full videotaping of all the monthly Board Meetings (excluding Closed Sessions) can be viewed on YouTube).

Respectfully submitted,  
Joni Smith  
Nunda Township Clerk

**NUNDA TOWNSHIP TOWN FUND**  
**Income Statement**  
**February 2018**

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
100-400 · Income					
401-000 · Property Tax Disbursement	0.00	950,113.63	952,603.00	2,489.37	99.74%
402-000 · Replacement Taxes	0.00	20,774.73	20,000.00	-774.73	103.87%
405-000 · Miscellaneous Income	712.35	1,145.93	250.00	-895.93	458.37%
410-000 · Insurance Dividend	0.00	0.00	3,000.00	3,000.00	0.0%
411-000 · Town Hall/Chair Rental	25.00	597.00	750.00	153.00	79.6%
412-000 · Cemetery Administration	0.00	0.00	6,000.00	6,000.00	0.0%
414-000 · GA Administration	0.00	0.00	10,000.00	10,000.00	0.0%
415-000 · Interest - County Treasurer	0.00	36.83	10.00	-26.83	368.3%
<b>Total Income</b>	<b>737.35</b>	<b>972,668.12</b>	<b>992,613.00</b>	<b>19,944.88</b>	<b>97.99%</b>
<b>Expense</b>					
110-500 · Compensation - Town Officers					
110-501 · Supervisor	5,731.68	68,681.18	74,511.74	5,830.56	92.18%
110-502 · Town Clerk	846.16	10,633.56	11,000.00	366.44	96.67%
110-503 · Assessor	6,153.84	74,801.48	80,000.00	5,198.52	93.5%
110-504 · Highway Commissioner	7,213.34	86,435.48	93,773.45	7,337.97	92.18%
110-505 · Board of Trustees	450.00	6,172.00	7,200.00	1,028.00	85.72%
110-506 · Road District Treasurer	76.92	920.00	1,000.00	80.00	92.0%
110-507 · Cemetery Trustees	0.00	0.00	1,500.00	1,500.00	0.0%
110-676 · Health Insurance	4,662.73	57,115.40	70,000.00	12,884.60	81.59%
110-680 · Social Security Tax	1,509.42	18,370.66	22,000.00	3,629.34	83.5%
110-681 · IMRF	-1,014.17	19,736.42	25,000.00	5,263.58	78.95%
<b>Total Compensation - Town Officers</b>	<b>25,629.92</b>	<b>342,866.18</b>	<b>385,985.19</b>	<b>43,119.01</b>	<b>88.83%</b>
120-000 · Administration - General					
120-601 · Salaries	0.00	6,624.00	10,000.00	3,376.00	66.24%
120-612 · Moderator	0.00	0.00	150.00	150.00	0.0%
120-614 · Deputy Clerk	0.00	0.00	500.00	500.00	0.0%
120-619 · Professional Services	0.00	722.54	1,000.00	277.46	72.25%
120-620 · Accounting Services	225.00	8,929.08	10,000.00	1,070.92	89.29%
120-621 · Legal Services	1,050.00	10,541.08	15,000.00	4,458.92	70.27%
120-623 · Professional Improvement	0.00	330.00	500.00	170.00	66.0%
120-626 · Equipment Purchase	0.00	0.00	4,000.00	4,000.00	0.0%
120-632 · Maintenance Expense	1,430.97	13,752.95	15,000.00	1,247.05	91.69%
120-651 · Dues - Township Officials	30.00	1,192.66	1,200.00	7.34	99.39%
120-652 · Travel Expense	0.00	0.00	500.00	500.00	0.0%
120-658 · Publishing	0.00	354.84	1,000.00	645.16	35.48%
120-670 · Utilities	1,131.09	7,548.13	10,000.00	2,451.87	75.48%
120-673 · General Insurance	0.00	9,200.00	5,000.00	-4,200.00	184.0%
120-675 · Liability Insurance	0.00	4,124.00	10,000.00	5,876.00	41.24%
120-678 · Worker's Compensation	0.00	7,215.00	10,000.00	2,785.00	72.15%
120-679 · Unemployment Compensation	0.00	354.97	1,000.00	645.03	35.5%

# NUNDA TOWNSHIP TOWN FUND

## Income Statement

February 2018

120-680 · Social Security Taxes	0.00	506.74	750.00	243.26	67.57%
<b>Total 120-000 · Administration - General</b>	<b>3,867.06</b>	<b>71,395.99</b>	<b>95,600.00</b>	<b>24,204.01</b>	<b>74.68%</b>
<b>130-000 · Administration - Supervisor</b>					
130-601 · Staff Salaries	5,303.46	56,712.29	60,000.00	3,287.71	94.52%
130-623 · Professional Improvement	254.50	974.50	2,500.00	1,525.50	38.98%
130-652 · Travel Expenses	38.15	1,303.17	2,000.00	696.83	65.16%
130-654 · Office Expense	440.55	3,467.21	6,000.00	2,532.79	57.79%
130-672 · Telephone	333.06	3,800.66	4,000.00	199.34	95.02%
130-676 · Health Insurance	2,952.18	17,003.51	20,000.00	2,996.49	85.02%
130-679 · Unemployment Compensation	44.59	253.16	1,200.00	946.84	21.1%
130-680 · Social Security Tax	391.03	4,183.69	4,500.00	316.31	92.97%
130-681 · IL Municipal Retirement Fund	463.52	5,446.57	5,200.00	-246.57	104.74%
130-690 · Miscellaneous Expense	0.00	787.74	2,000.00	1,212.26	39.39%
<b>Total 130-000 · Administration - Supervisor</b>	<b>10,221.04</b>	<b>93,932.50</b>	<b>107,400.00</b>	<b>13,467.50</b>	<b>87.46%</b>
<b>140-000 · Administration - Assessor</b>					
140-601 Staff Salaries	17,609.74	208,773.75	240,205.25	31,431.50	86.92%
140-611 · Professional Service	0.00	0.00	5,000.00	5,000.00	0.0%
140-623 · Professional Improvemnt	0.00	733.00	2,100.00	1,367.00	34.91%
140-626 · Equipment Purchases	140.22	2,032.42	4,400.00	2,367.58	46.19%
140-629 · Computer Expenses	508.70	13,281.20	15,000.00	1,718.80	88.54%
140-640 · Car Expenses	61.89	1,428.12	1,800.00	371.88	79.34%
140-649 · Dues	0.00	690.00	1,000.00	310.00	69.0%
140-652 · Travel Expense	0.00	0.00	500.00	500.00	0.0%
140-654 · Office Expenses	250.64	1,438.76	1,500.00	61.24	95.92%
140-655 · Postage	0.00	320.68	500.00	179.32	64.14%
140-656 · Printing	0.00	252.00	1,000.00	748.00	25.2%
140-657 · Publications & Subscriptions	0.00	6,759.95	8,500.00	1,740.05	79.53%
140-660 · Maintenance	0.00	638.77	1,000.00	361.23	63.88%
140-672 · Telephone Expense	253.73	2,591.53	4,300.00	1,708.47	60.27%
140-676 · Health Insurance Exp	4,425.00	59,635.55	60,040.55	405.00	99.33%
140-679 · Unemployment Compensation	91.58	2,428.87	7,000.00	4,571.13	34.7%
140-680 · Social Security Taxes	1,317.10	15,544.85	14,892.73	-652.12	104.38%
140-681 · IL-Municipal Retirement Fund	-4,431.86	17,458.61	20,417.45	2,958.84	85.51%
140-682 · Medicare	0.00	2,258.00	3,482.98	1,224.98	64.83%
140-690 · Miscellaneous Expense.	445.97	2,974.00	3,800.00	826.00	78.26%
<b>Total 140-000 · Administration - Assessor</b>	<b>20,672.71</b>	<b>336,982.06</b>	<b>396,438.96</b>	<b>59,456.90</b>	<b>85.0%</b>
<b>160-000 · Township Park</b>					
160-695 · Park & Grounds Maintenance	0.00	0.00	1,000.00	1,000.00	0.0%
160-696 · Bay Road Park Maintenance	0.00	0.00		0.00	0.0%
<b>Total 160-000 · Township Park</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.0%</b>



# NUNDA TOWNSHIP TOWN FUND

## Income Statement

February 2018

220-000 · Other					
220-841 · Open Space			500.00	500.00	0.0%
220-890 - Community Relations	3,600.00	12,306.46	10,000.00	-2,306.46	123.07%
220-895 - Mosquito Abatement	0.00	0.00	1,000.00	1,000.00	0.0%
220-900 · Contingencies	0.00	0.00	10,000.00	10,000.00	0.0%
220-901 · Capital Improvements	0.00	9,000.00	10,000.00	1,000.00	90.0%
Total 220-000 · Other	3,600.00	21,306.46	31,500.00	10,193.54	67.64%
330 · Weed Ordinance					
330-855 · Ordinance Expense	0.00	895.00	2,500.00	1,605.00	35.8%
66000 · Payroll Expense	0.00	6.21	0.00	-6.21	100.0%
Total 330 · Weed Ordinance	0.00	901.21	2,500.00	1,598.79	36.05%
Total Expense	63,990.73	867,384.40	1,020,424.15	153,039.75	85.0%
Net Income	-63,253.38	105,283.72	-27,811.15	-133,094.87	12.99%

# NUNDA TOWNSHIP GENERAL ASSISTANCE FUND

## Income Statement

February 2018

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
401-000 · Property Taxes	0.00	31,926.11	32,000.00	73.89	99.77%
402-000 · Replacement Taxes	0.00	3,463.25	4,000.00	536.75	86.58%
<b>Total Income</b>	0.00	35,389.36	36,000.00	610.64	98.3%
<b>Expense</b>					
120 · Administration - General					
120-601 · Township Administration	0.00	0.00	10,000.00	10,000.00	0.0%
120-620 · Accounting Services	0.00	0.00	600.00	600.00	0.0%
120-621 · Legal Services	0.00	0.00	500.00	500.00	0.0%
120-623 · Professional Improvement	0.00	150.00	500.00	350.00	30.0%
120-654 · Office Expense	0.00	449.99	500.00	50.01	90.0%
120-682 · Catastrophic Insurance	0.00	0.00	2,500.00	2,500.00	0.0%
<b>Total 120 · Administration - General</b>	0.00	599.99	14,600.00	14,000.01	4.11%
210 · Home Relief Division					
210-706 · Medical & Dental	0.00	0.00	500.00	500.00	0.0%
210-709 · Shelter	980.00	21,627.00	15,000.00	-6,627.00	144.18%
210-710 · Utilities.	0.00	4,763.49	15,000.00	10,236.51	31.76%
210-711 · Food	0.00	315.00	1,000.00	685.00	31.5%
210-712 · Personal Allowance	187.04	919.65	1,500.00	580.35	61.31%
210-715 · Transportation	149.00	1,010.84	3,000.00	1,989.16	33.7%
<b>Total 210 · Home Relief Division</b>	1,316.04	28,635.98	36,000.00	7,364.02	79.54%
<b>Total Expense</b>	1,316.04	29,235.97	50,600.00	21,364.03	57.78%
<b>Net Income</b>	-1,316.04	6,153.39	-14,600.00	-20,753.39	40.53%



**NUNDA TOWNSHIP ROAD BRIDGE FUND**  
**Income Statement**  
**February 2018**

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
401-000 · Property Taxes	0.00	393,462.83	394,491.00	1,028.17	99.74%
402-000 · Replacement Taxes	0.00	21,568.69	21,628.00	59.31	99.73%
403-000 · Traffic Fines	483.28	7,667.06	4,000.00	-3,667.06	191.68%
405-000 · Street Lighting Reimbursements	36.90	2,755.06	3,000.00	244.94	91.84%
407-000 · Bus Fares	8.00	84.00	250.00	166.00	33.6%
4011-000 · R.O.W. & Culvert permit fee	500.00	5,300.00	6,000.00	700.00	88.33%
412-000 · Services and Materials Reimbursement	61.89	395,671.35	315,000.00	-80,671.35	125.61%
<b>Total Income</b>	<b>1,090.07</b>	<b>826,508.99</b>	<b>744,369.00</b>	<b>-82,139.99</b>	<b>111.04%</b>
<b>Expense</b>					
120-000 · Administration - General					
120-620 · Accounting Services - Audit	0.00	2,030.00	1,960.00	-70.00	103.57%
120-650 · McRide Dues	3,600.00	3,600.00	3,600.00	0.00	100.0%
120-654 · Office Expenses	1,401.82	27,533.91	29,600.00	2,066.09	93.02%
<b>Total 120-000 · Administration - General</b>	<b>5,001.82</b>	<b>33,163.91</b>	<b>35,160.00</b>	<b>1,996.09</b>	<b>94.32%</b>
170-000 · Road Division					
170-642 · Non-Dedicated Road Improvements	0.00	9,345.16	11,000.00	1,654.84	84.96%
170-645 · Street Lighting	2,569.10	24,010.00	27,000.00	2,990.00	88.93%
170-700 · Municiple Road Maintn Co-op	0.00	188,736.24	315,000.00	126,263.76	59.92%
<b>Total 170-000 · Road Division</b>	<b>2,569.10</b>	<b>222,091.40</b>	<b>353,000.00</b>	<b>130,908.60</b>	<b>62.92%</b>
180-000 · Bridge Division					
180-633 · Bridge Maint/Repair/Storm Water	0.00	0.00	10,000.00	10,000.00	0.0%
<b>Total 180-000 · Bridge Division</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>7,570.92</b>	<b>255,255.31</b>	<b>398,160.00</b>	<b>142,904.69</b>	<b>64.11%</b>
<b>Net Income</b>	<b>-6,480.85</b>	<b>571,253.68</b>	<b>346,209.00</b>	<b>-225,044.68</b>	<b>46.93%</b>

# NUNDA TOWNSHIP PERMANENT HARD ROAD FUND

## Income Statement February 2018

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
401-000 · Property Tax Disbursement	0.00	2,352,180.49	2,358,371.00	6,190.51	99.74%
402-000 · Replacement Taxes	0.00	24,326.55	26,721.00	2,394.45	91.04%
410-000 · Miscellaneous Income	230.87	6,412.82	2,190.00	-4,222.82	292.82%
415-000 · Interest - County	0.00	111.37	0.00	-111.37	100.0%
420-000 · Equipment Sales	300.00	125,270.20	85,000.00	-40,270.20	147.38%
<b>Total Income</b>	<b>530.87</b>	<b>2,508,301.43</b>	<b>2,472,282.00</b>	<b>-36,019.43</b>	<b>101.46%</b>
<b>Expense</b>					
120-000 · Administration - General					
120-620 · Accounting Services - Audit	0.00	5,575.90	5,180.00	-395.90	107.64%
120-676 · Health & Dental Insurance	7,077.63	81,785.31	140,000.00	58,214.69	58.42%
120-676-A Employee Contributions to Health	-1,965.34	-19,217.55	-26,000.00	-6,782.45	73.91%
120-679 · Unemployment Compensation	4,688.82	24,483.17	25,000.00	516.83	97.93%
<b>Total 120-000 · Administration - General</b>	<b>11,766.45</b>	<b>111,844.38</b>	<b>170,180.00</b>	<b>58,335.62</b>	<b>65.72%</b>
170-000 · Road Division					
170-601 · Salaries	89,204.81	1,026,945.14	1,000,000.00	-26,945.14	102.7%
170-619 · Professional Services	4,475.00	41,843.51	60,000.00	18,156.49	69.74%
170-620 · Ice Control	0.00	0.00	12,000.00	12,000.00	0.0%
170-625 · Equipment Rental	333.76	6,916.30	10,000.00	3,083.70	69.16%
170-636 · Maintenance Personnel	497.09	22,980.63	17,000.00	-5,980.63	135.18%
170-642 · Road Improvements	6,030.13	860,225.03	926,000.00	65,774.97	92.9%
170-646 · Road Striping	0.00	10,846.00	18,000.00	7,154.00	60.26%
170-648 · Gasoline & Oil	18,056.79	91,752.54	90,000.00	-1,752.54	101.95%
<b>Total 17 · Road Division</b>	<b>118,597.58</b>	<b>2,061,509.15</b>	<b>2,133,000.00</b>	<b>71,490.85</b>	<b>96.65%</b>
190-000 · Equipment Division					
190-626 · Maintenance & Purchases	28,128.07	458,229.70	300,000.00	-158,229.70	152.74%
<b>Total 190 · Equipment Division</b>	<b>28,128.07</b>	<b>458,229.70</b>	<b>300,000.00</b>	<b>-158,229.70</b>	<b>152.74%</b>
200-000 · Building Division					
200-634 · Maintenance/Facility Improvement	32,060.49	153,240.24	112,000.00	-41,240.24	136.82%
200-635 · Recycling	852.91	1,901.02	6,000.00	4,098.98	31.68%
200-670 · Utilities	3,418.86	23,657.75	16,000.00	-7,657.75	147.86%
<b>Total 200 · Building Division</b>	<b>36,332.26</b>	<b>178,799.01</b>	<b>134,000.00</b>	<b>-44,799.01</b>	<b>133.43%</b>
<b>Total Expense</b>	<b>194,824.36</b>	<b>2,810,382.24</b>	<b>2,737,180.00</b>	<b>-73,202.24</b>	<b>102.67%</b>
<b>Net Income</b>	<b>-194,293.49</b>	<b>-302,080.81</b>	<b>-264,898.00</b>	<b>37,182.81</b>	<b>-1.22%</b>

# NUNDA TOWNSHIP INSURANCE FUND

## Income Statement

February 2018

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
401-000 · Property Tax Disbursement	0.00	66,567.69	66,743.00	175.31	99.74%
410-000 · Insurance Dividend	0.00	0.00	9,000.00	9,000.00	0.0%
<b>Total Income</b>	0.00	66,567.69	75,743.00	9,175.31	87.89%
<b>Expense</b>					
120-000 · Administration - General					
120-620 · Accounting Services - Audit	0.00	435.00	420.00	-15.00	103.57%
120-675 · Liability Insurance	0.00	34,366.00	34,366.00	0.00	100.0%
120-678 · Worker's Compensation	0.00	35,225.00	35,225.00	0.00	100.0%
<b>Total 120-000 · Administration - General</b>	0.00	70,026.00	70,011.00	-15.00	100.02%
<b>Total Expense</b>	0.00	70,026.00	70,011.00	-15.00	100.02%
<b>Net Income</b>	0.00	-3,458.31	5,732.00	9,190.31	-12.14%



**NUNDA TOWNSHIP IMRF FUND**  
**Income Statement**  
**February 2018**

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
401-000 · Property Tax Disbursement	0.00	88,586.37	88,818.00	231.63	99.74%
<b>Total Income</b>	0.00	88,586.37	88,818.00	231.63	99.74%
<b>Expense</b>					
120-620 · Accounting Services - Audit	0.00	435.00	420.00	-15.00	103.57%
120-681 · IL Municipal Retirement Fund	7,732.84	79,180.38	88,397.00	9,216.62	89.57%
<b>Total Expense</b>	7,732.84	79,615.38	88,817.00	9,201.62	89.57%
<b>Net Income</b>	<b>-7,732.84</b>	<b>8,970.99</b>	<b>1.00</b>	<b>-8,969.99</b>	<b>10.17%</b>

**NUNDA TOWNSHIP SOCIAL SECURITY FUND**  
**Income Statement**  
**February 2018**

	Current	YTD	Budget	Variance	% of Budget
<b>Income</b>					
401-000 · Property Tax Disbursement	0.00	68,847.21	69,025.00	177.79	99.74%
<b>Total Income</b>	0.00	68,847.21	69,025.00	177.79	99.74%
<b>Expense</b>					
120-620 · Accounting Services	0.00	435.00	420.00	-15.00	103.57%
120-680 · Social Security Tax	6,638.71	75,124.69	68,605.00	-6,519.69	109.5%
<b>Total Expense</b>	6,638.71	75,559.69	69,025.00	-6,534.69	109.47%
<b>Net Income</b>	<b>-6,638.71</b>	<b>-6,712.48</b>	<b>0.00</b>	<b>6,712.48</b>	<b>-9.73%</b>

# NUNDA TOWNSHIP

McHenry County, State of Illinois

Crystal Lake, Illinois

SUPERVISOR – Kelvin L. Jennings

TOWN CLERK – Joni Smith

## PERIOD:

**February 8, 2018 through March 8, 2018**

We the undersigned members of NUNDA TOWNSHIP BOARD OF TRUSTEES, certify that we have this 8th day of March 2018 examined and audited the amounts due for the items specified in the claims attached and hereby authorize payment in the amount of: **\$19,197.42 for all Township Funds, plus Payroll Expenditures.**

## TOWN FUND

FEBRUARY 2018 PAYROLL EXPENDITURES

\$ 47,202.38

IN WITNESS WHEREOF, we the members of said Board of Township Trustees, have hereunto set our hand on March 8th, 2018.

Board of Township Trustees

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Voucher List 3/8/18

Vendor	Budget Line Item	
Ancel, Glink, Diamond, Bush	100-120-621 Admin/Legal Fees	\$1,578.75
AFLAC*	100-000-225 Town Employee Cancer Ins	\$382.06
ALA Architects & Planners	220-220-901 Capital Improvement	\$950.00
AT& T*	100-130-672 Supr/Telephone	\$326.69
AT& T	100-140-672 Assr/Telephone	\$204.71
At & T Uverse*	100-140-672 Assr/Telephone	\$40.28
At & T Uverse*	100-130-672 Super/Telephone	\$40.28
Blue Cross*	100-110-676 Health Ins	\$4,028.49
Blue Cross*	100-130-676 Health Ins	\$1,092.82
Blue Cross*	100-140-676 Health Ins	\$1,673.68
Blue Cross*	100-110-676 Admin/Hospitalization Insurance	\$1,026.00
Cardinal Office Supply	100-140-654 Assr/Office Supplies	\$0.00
ComEd	100-120-670 Admin/Utilities	\$487.18
CoStar	100-140-657 Assr/Publications Subscriptions	\$454.58
Culligan of Crystal Lake	100-120-632 Admin/Building Maintenance	\$42.97
Culligan of Crystal Lake	100-140-690 Assr/Misc. Expense	\$34.97
EBAS	100-110-676 Admin/Hospitalization Insurance	\$62.00
EBAS	100-130-676 Supr/Hospital Ins	\$31.00
EBAS	100-140-676 Assr/Hospital Insurance	\$93.00
Eder, Casella & Co	100-120-620 Admin/Accounting Service	\$225.00
Eder, Casella & Co	200-120-620 GA/Accounting Service	\$580.00
First Bankcard	100-120-632 Admin/Building Maintenance	\$1,319.28
First Bankcard	100-120-619 Admin/Profession Svs	\$0.00
First Bankcard	100-120-620 Admin/Accounting Service	\$78.63
First Bankcard	100-130-654 Supr/Office Expense	\$0.00
First Bankcard	100-130-690 Admin/Misc. Expense	\$0.00
First Bankcard	100-120-651 Admin/Dues	\$0.00
First Bankcard	100-120-652 Admin/Travel Expense	\$0.00
First Bankcard	100-120-623 Other/Professional Improvement	\$25.00
First Bankcard	100-130-623 Supr/Professional Improvement	\$0.00
First Bankcard	100-130-654 Supr/Office Expense	\$175.49
First Bankcard	200-210-710 GA/Utilities	\$0.00
First Bankcard	200-210-712 GA/Personal Allowances	\$55.58
First Bankcard	200-210-710 GA/Transportation	\$0.00
First Bankcard	100-220-890 Super/Community Relations	\$0.00

First Bankcard	100-140-672 Assr/Telephone Expense	\$0.00
First Bankcard	110-140-655 Assr/Postage	\$0.00
First Bankcard	100-140-690 Assr/Misc. Expense	\$0.00
First Bankcard	100-140-654 Assr/Office Supplies	\$93.13
First Bankcard	100-140-657 Assr/Publications Subscriptions	\$454.58
First Bankcard	100-140-623 Assr/Professional Imp	\$0.00
Jennings, Lee	100-120-652 Admin/Travel Expense Office Exp	\$68.67
NCPERS*	201-008 Employee Portion Health Ins	\$48.00
NCPERS*	102-001 Due from R & B Employee Health Ins	\$80.00
Nemesis Enterprises	100-120-632 Admin/Building Maintenance	\$200.00
Nicor	100-120-670 Admin/Utilities	\$363.29
NJS	100-140-690 Assr/Misc Expense	\$110.00
NJS	100-140-629 Assr/Computer Expense	\$0.00
Nunda Road District	100-140-640 Assr/Car Expense	\$56.51
Nu-Way Cleaning	100-120-632 Supr/Maintenance	\$300.00
Principal Insurance*	100-140-676 Assr/Hospital Insurance	\$587.12
Principal Insurance*	100-130-676 Supr/Hospital Insurance	\$240.29
Principal Insurance*	100-110-676 Admin/Hospitalization Insurance	\$494.64
Principal Insurance*	100-110-676 Admin/Hospitalization Insurance	\$103.76
Sawyer, Karen *	100-140-676 Assr/Hospital Insurance	\$602.97
TOI Clerk's Div	100-120-651 Admin/Dues	\$30.00
Unum Life Insurance*	100-110-676 Admin/Hospitalization Insurance	\$48.60
Unum Life Insurance*	100-130-676 Supr/Hospital Insurance	\$15.07
Unum Life Insurance*	100-140-676 Assr/Hospital Insurance	\$64.44
Unum Life Insurance*	100-000-228 Employee Portion Hospital Ins	\$87.69
U.S. Bank Equip Finance	100-140-626 Assr/Equipment Purchase	\$140.22
	TOTAL	\$19,197.42

\* Bills already paid (or portions of)



# NUNDA TOWNSHIP

McHenry County, State of Illinois

Crystal Lake, Illinois

SUPERVISOR – Kelvin Lee Jennings

TOWN CLERK – Joni Smith

## PERIOD:

**February 8, 2018 through March 8, 2018**

We the undersigned members of NUNDA TOWNSHIP BOARD OF TRUSTEES, certify that we have this **8th day of March 2018 examined** and audited the amounts due for the items specified in the claims attached and hereby authorize payment in the amount of: **\$153,282.66 for all Road District Funds plus Payroll Expenditures.**

### PERMANENT HARD ROAD FUND

FEBRUARY 2018 PAYROLL EXPENDITURES	\$93,893.63
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### R.D. SOCIAL SECURITY FUND

FEBRUARY 2018 PAYROLL EXPENDITURE	\$ 6,638.71
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### R.D. INSURANCE FUND

FEBRUARY 2018 PAYROLL EXPENDITURES	\$
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### R.D. IMRF FUND

FEBRUARY 2018 PAYROLL EXPENDITURES	\$ 7,732.84
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IN WITNESS WHEREOF, we the members of said Board of Township Trustees, have hereunto set our hand on March 8th, 2018.

Board of Township Trustees

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Meeting Date  
March 8, 2018

Nunda Township Road District

Vouchers for January

1st Ayd Corp.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 557.30
A & E Carpentry	400-200-634 PHR Building Div - Maint/Facility Impr	\$ 18,000.00
AFLAC*	400-120-676A PHR Admin Div - Hosp. Insurance	\$ 992.93
Airgas USA, LLC	400-170-625 PHR Road Div - Rental	\$ 306.07
AT & T U-Verse*	400-200-670 PHR Building Div - Utilities	\$ 90.63
AT & T*	400-200-670 PHR Building Div - Utilities	\$ 107.66
AT & T*	400-200-670 PHR Building Div - Utilities	\$ 234.93
Blue Cross/Blue Shield of IL*	400-120-676 PHR Admin Div - Hosp. Insurance	\$ 6,088.43
Blue Cross/Blue Shield of IL*	400-120-676A PHR Admin Div - Empl.Ins.Contributio	\$ 1,522.11
Bonnell Industries Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 8,856.10
Burke Truck & Equipment Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 417.90
Cargill	400-170-620 PHR Road Div - Ice Control	\$ 38,922.57
Chronicle Media, LLC	300-120-654 R&B Admin Div - Office Expense	\$ 282.50
Cintas	400-170-636 PHR Road Div - Maint. Personnel	\$ 34.26
ComEd Street Lighting*	300-170-645 R&B Road Div - Street Lighting	\$ 2,531.95
ComEd*	400-200-670 PHR Building Div - Utilities	\$ 1,598.13
Conserv FS	400-170-648 PHR Road Div - Gasoline & Oil	\$ 740.96
Culligan of Crystal Lake	400-170-636 PHR Road Div - Maint. Personnel	\$ 64.00
Eds Automotive	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 289.00
First Bankcard	300-120-654 R&B Admin Div - Office Expense	\$ 642.15
First Bankcard	400-170-636 PHR Road Div - Maint. Personnel	\$ 140.21
First Bankcard	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 91.04
First Bankcard	400-200-634 PHR Build Div - Maint/Facility Improv.	\$ 2,045.20
Heritage Land Consultants, LLC	400-170-619 PHR Road Div - Professional Serv.	\$ 300.00
Hi Viz	400-170-642 PHR Road Div - Road Improvements	\$ 200.00
HR Green, Inc.	300-120-654 R&B Admin Div - Office Expense	\$ 1,932.00
HR Green, Inc.	400-170-642 PHR Road Div - Road Improvements	\$ 2,536.60
Hydraulic Services	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 3,972.27
Interstate All Battery Center	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 4.80
Interstat Battery System of Fox River V	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 106.95
Interstate Billing Service, Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 2,246.91
Industrial Systems Ltd.	400-170-620 PHR Road Div - Ice Control	\$ 9,461.62
Jameson Construction	400-170-642 PHR Road Div - Road Improvements	\$ 500.00
Kaman Fluid Power, LLC	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 498.94
Leach Enterprises, Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 431.23
Lee Jensen Sales Co, Inc.	400-170-642 PHR Road Div - Road Improvements	\$ 89.50
Liebovich Steel & Aluminum Co.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 417.63
McHenry County Recorder	300-120-654 R&B Admin Div - Office Expense	\$ 275.00
Menard's	400-200-634 PHR Building Div - Maint/Facility Impr	\$ 3,210.61
Motion Industries	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 115.23
NAPA Auto Parts	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 324.64
Nicor*	400-200-670 PHR Building Div - Utilities	\$ 58.74
Nicor*	400-200-670 PHR Building Div - Utilities	\$ 582.49
Nunda Township	400-120-676A PHR Admin Div - Empl.Ins.Contributio	\$ 969.90
Petrochoice	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 305.54
Principal Financial Group*	400-120-676 PHR Admin Div - Hosp./Dental Insuranc	\$ 652.56

\* Bills paid before meeting



Meeting Date  
March 8, 2018

Nunda Township Road District

Vouchers for January

Principal Financial Group*	400-120-676A PHR Admin Div - Empl.Ins.Contributio	\$ 163.14
R.A.Adams Enterprises, Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 836.98
Reprographics	300-120-654 R&B Admin Div - Office Expense	\$ 29.75
Roland Machinery Co.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 735.72
Shaw Media	300-120-654 R&B Admin Div - Office Expense	\$ 434.70
Stenstrom Petroleum Sales	400-200-634 PHR Building Div - Maint/Facility Impro	\$ 385.35
Terminal Supply Co.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 275.29
Trans Chicago Truck Group	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 678.38
Verizon Wireless*	400-200-670 PHR Building Div - Utilities	\$ 152.35
Village of Island Lake	400-170-620-000 Road Div -Ice Control	\$ 33,027.39
Westside Exchange	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 2,570.28
WM Recycle America	400-200-635 PHR Building Div - Recycling	\$ 87.15
Wholesale Direct Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 156.99
	TOTAL VOUCHERS TO BE PAID	\$ 153,282.66

\* Bills paid before meeting

## **AGENDA FOR TOWN MEETING – APRIL 10, 2018**

1. Town Clerk, Joni Smith, calls the meeting to order.
2. Pledge to the flag.
3. The Clerk asks for a motion to waive the reading of the financial report. 1) \_\_\_\_\_ 2) \_\_\_\_\_
4. The Clerk asks for a motion to set the salary for the Moderator. 1) \_\_\_\_\_ 2) \_\_\_\_\_
5. The Clerk calls for nominations for a Moderator.
  - A. Nomination for \_\_\_\_\_, \_\_\_\_\_
  - B. Ask for other nominations:
  - C. A motion that nominations be closed.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
D. All those in favor of closing the nominations signify by saying Aye -- Nay.  
Aye \_\_\_\_\_ Nay \_\_\_\_\_
  - E. A motion to cast a unanimous ballot for Moderator.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Aye \_\_\_\_\_ Nay \_\_\_\_\_
6. Town Clerk administers the oath of office to the Moderator elected.
7. Moderator announces the business to come before the meeting:
  - A. Moderator states that only qualified legal residents (voters) will be recognized by the chair, and only such subjects can be considered that the Electors are empowered to regulate, direct or authorize by law.
8. The Moderator may introduce the elected township officials who are present.

Kelvin Lee Jennings, Supervisor  
Mike Lesperance, Hwy. Commissioner  
Mark Dzemske, Assessor  
Joni Smith, Town Clerk

**Trustees:** Karen Tynis, Rob Parrish, Tim Parrish, Justin Franzke

### **Cemetery Board**

William Boltz, President  
Cynthea White, Treasurer  
Ann Wells, Secretary



9. Supervisor's Remarks.
- A. Prepared remarks from Chairman of:
1. Cemetery Board
10. Motion to **Approve** the minutes of the 2017 Annual Township Meeting, held on April 11th, 2017 and to **Accept** as submitted, and a second.
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- Aye \_\_\_\_\_ Nay \_\_\_\_\_
11. The Moderator Calls for a motion to set the fiscal year for the Township from April 1<sup>st</sup>, 2018 through March 31<sup>st</sup>, 2019.
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- Aye \_\_\_\_\_ Nay \_\_\_\_\_
12. The Moderator calls for a motion to set the fiscal year for the Cemetery Fund from April 1<sup>st</sup>, 2018 through March 31<sup>st</sup>, 2019.
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- Aye \_\_\_\_\_ Nay \_\_\_\_\_
13. The Moderator calls for a motion to hold the year 2019 Annual Meeting on Tuesday April 9<sup>h</sup>, 2019 at 7:00 p.m.
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- Aye \_\_\_\_\_ Nay \_\_\_\_\_
14. THE MODERATOR STATES THE FOLLOWING BUSINESS TO COME BEFORE THIS MEETING:
- A. MOTION granting the Nunda Township Board of Trustees authority to hire a Certified Public Accountant, for fiscal year 2017-2018 to audit the Nunda Township Books.

**PLEASE NOTE:** All financial reports for all of the Township's funds have been posted on the bulletin board at the entrance to the hall.

15. Is there any other business to be brought before this meeting?
16. There being no further business, a motion to adjourn.
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- Aye \_\_\_\_\_ Nay \_\_\_\_\_
17. Moderator adjourns the meeting at \_\_\_\_\_ p.m.

# NUNDA TOWNSHIP ANNUAL TOWN MEETING

## NOTICE IS HEREBY GIVEN

To the legal voters, residents of the Town of Nunda in the County of McHenry and State of Illinois, that the **Annual Town Meeting** of said town will take place on

**TUESDAY, APRIL 10, 2018**

at the hour of seven o'clock p.m. at

**NUNDA TOWNSHIP HALL, 3510 BAY ROAD, CRYSTAL LAKE, IL**

for the transaction of the miscellaneous business of the said town; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially consider and decide the following:

*Motion granting the Nunda Township Board of Trustees authority to hire a Certified Public Accountant, for fiscal year 2017-2018 to audit the Nunda Township books.*

*Any other business prescribed by Illinois State Statutes in pursuance of law to come before the meeting.*

Dated March 21, 2018

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Joni Smith, Town Clerk

**ORDINANCE NO. 03-08-18-01**

**AN ORDINANCE ABATING A PORTION OF THE ANNUAL TOWN FUND TAX  
HERETOFORE LEVIED FOR THE FISCAL YEAR BEGINNING APRIL 1, 2018  
AND ENDING MARCH 31, 2019 UPON ALL TAXABLE PROPERTY IN NUNDA  
TOWNSHIP**

WHEREAS, the Town Board of Trustees (the "*Board*") of Nunda Township, McHenry County, Illinois (the "*Township*"), by Ordinance adopted on December 18, 2017 (the "*Levy Ordinance*"), did provide for the levy of a direct annual tax in the amount of \$999,972.85;

WHEREAS, the Board hereby determines that there are sufficient funds available and/or will otherwise be levied for the Annual Town Fund;

WHEREAS, the Board of the Township finds that it is necessary and in the best interests of the Township that the amount of \$50,000.00 of tax heretofore levied for the year April 1, 2018 to March 31, 2019 for the Annual Town Fund be abated so that the amount levied is reduced to \$949,972.85.

NOW, THEREFORE, Be It and It is Hereby Ordained by the Nunda Township Board McHenry County, Illinois, as follows:

*Section 1. Incorporation.* The above-stated recitals are incorporated by this reference.

*Section 2: Abatement of Tax.* The amount of \$50,000.00 of the tax heretofore levied for the year beginning April 1, 2018 and ending March 31, 2019 is hereby abated so that the final amount of the Annual Town Fund Levy is reduced to \$949,972.85.

*Section 3. Filing of Ordinance.* Forthwith upon the adoption of this ordinance, the Town Clerk shall file a certified copy hereof with the County Clerk of McHenry County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2018-2019 in accordance with the provisions hereof.



*Section 4. Effective Date.* This ordinance shall be in full force and effect upon its passage and approval.

Passed and approved this 8th day of March, 2018.

Ayes:

Nays:

Absent:

Abstain:

ATTEST:

NUNDA TOWNSHIP

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Joni Smith, Clerk

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Kelvin Lee Jennings, Supervisor

[SEAL]